

MINUTES OF MEETING
CAVE ROCK GENERAL IMPROVEMENT DISTRICT
Monday, October 8, 2018

1. **CALL TO ORDER:** Meeting called to order at 1:07 by Chair Ralph Miller at 275 Wren, Cave Rock, NV.
2. **ROLL CALL:** Ralph Miller, Marge Hauge, Joanne Zerg, Don Blackard, Colin Dawson by phone
GUESTS: Dick Dernbach, Joe Blackmer, Michael Rooney by phone
3. **PUBLIC COMMENT:** Joe Blackmer asked if the 2 neighborhood catch basins were being maintained, as Dick Dernbach cleared branches from the upper catch basin on Chukkar Dr. Thanks Dick! The catch basins are maintained and checked through out the year by Joanne and Ed and outside contractors if needed.

Marge reported on financials that the CD's that are up for renewal do not have Joanne and Ralph listed as signers. At the next meeting, we need to pass a motion to add Joanne & Ralph as signers. Then, with a copy of the minutes, Marge, Joanne and Ralph will go to the bank together to be put on the account as signers. On our GID checking account, all Trustees are signers. On our GID savings account, Joanne is being added as a signer.

Joanne, as GID secretary, needs a new and improved recorder. She will look into types and costs and will report back at next meeting.
4. **APPROVAL OF AGENDA:** Don moved to approve the agenda; Marge seconded, all Ayes.
5. **APPROVAL OF MINUTES** of May 24, 2018: **Marge** moved to approve the minutes; Joanne seconded, all Ayes.
6. **STRIPING OF ROADS:** Marge reported restriping estimate of \$1600.00. Don moved we authorize **\$1800.00, Joanne seconded, all Ayes.**

7. **INSURANCE:** GID paying \$400.00/yr to insure personal autos when used for GID business. Because of mixed use of Trustees autos, Ralph feels insurance not justified. Marge motioned the CRGID cancel the auto insurance. Joanne seconded, all Ayes. Ron White, insurance agent, is reviewing insurance on fixtures & property. Ralph pointed out the only property the GID owns is the Monument entranceway to the neighborhood. Ralph suggested cancelling this \$600.00/yr property insurance as the Monument area is **covered under** Liability insurance. Marge motioned to authorize Ralph to drop or maintain the property insurance depending on cost results given by the insurance agent. Joanne seconded, all Ayes.

Ralph will have Ron White, insurance agent, come to next meeting to discuss liability insurance. Colin asked if our current policy was for homeowners or an HOA- not government agencies. Our old policy was a government agency policy, but, according to Ron White, our current policy gives us the protection we need.

8. **MONUMENT MAINTENANCE:** Marge motioned to authorize \$3000.00 budget for maintenance of lighted blue spruce at the monument as well as signage lighting. Joanne seconded, all Ayes.

9. **VHR STATUS:** Douglas County moved existing ordinance from Title 5 to Title 20, allowing for more significant fines for violations. County has hired a company to monitor VHR's online, will hold workshops for citizens to discuss VHR's, and has an online "poll" for additional opinions.

Per Douglas County, the VHR permit form will no longer have the GID letter as a requirement. Ralph feels the County is still developing its VHR policy, very slowly and carefully and we need to be present and vocal at county meetings. Discussion of personal experiences with problem neighborhood rentals followed.

10. **PAVING/WATER MAIN REPLACEMENT:** Ralph requested as Chairman, he be granted authority to enter into inter local agreements with

Douglas County regarding an engineering study for replacement of Cave Rock Drive/Winding Way water main. Ralph is managing CRGID costs vs. county costs. Marge reminded us our budget for repaving is max \$525,000.00, as at least \$125,000 must be left on hand in checking account. **Discussion followed** about NV Energy, Cable and Gas lines being moved underground when water mains replaced and street is repaved. 'Tahoe Restoration Act' and 'NV Energy Beautify Tahoe' money all exist to help CRGID to realize these improvements. PER reports estimate 50 million dollars is required to restore the East shore water systems. NV Energy and Federal money will be needed. Our priority is the water engineering study; the rest of the utilities may follow. Marge moved our Chairman, Ralph Miller, be granted authority to enter into local agreements with Douglas County regarding an engineering study of water main replacement for Cave Rock Drive. Joanne seconded, all Ayes.

- 11.** ANNUAL MAINTENANCE LIST: A budgeted and authorized annual maintenance job list needs to be created. Per Colin, at the time you adopt the budget for certain expenditures, you authorize the spending for those expenditures. Dick Dernbach suggested the authorized spender get permission from the Chairman prior to spending. Marge suggested adding new subcategories to next years budget to allow for these expenses. Don moved to authorize the board to budget \$3000.00 for fall street maintenance. Marge seconded, all Ayes. Joanne will create an annual job list for Board approval in the next meeting.
Colin asked when Monument maintenance was authorized? Per Marge, it was authorized years ago, not on a yearly basis. Colin stated those expenditures have to be authorized every year. Marge said as long as no changes are made to the yearly plan, no need for reauthorizations. Per Colin, each new Board has to reauthorize annual expenditures.

For next years budget, Marge and Ralph will be looking at the check register in creating new categories for annual maintenance.

12. FUTURE MEETINGS: Monday, November 12, 2018 at 10:00am
13. ADJOURNMENT: Don moved to adjourn the meeting at 2:32; Joanne seconded.