

MINUTES OF MEETING  
CAVE ROCK ESTATES GENERAL IMPROVEMENT DISTRICT  
Via Teleconference  
MONDAY MARCH 30, 2020

1. **Call to order:** Ralph Miller called meeting to order at 2:50pm via teleconference.
2. **Roll Call:** Ralph Miller, Marge Hauge, Michael Rooney, Dick Dernbach, Joanne Zerg
3. Guests: Resident Mark Holmlund
4. **Public Comment:** Mark Holmlund asked to comment on item 10. Deferred until then.
5. Approval of Agenda: Marge moved to approve agenda; Dick seconded. All ayes.
6. Approval of Minutes: November 13, 2019 meeting: Marge moved to approve minutes; Joanne seconded. All ayes.
7. **Financial:** Steve McVicar presented Preliminary 2020-2021 Budget report package (attached). Discussion followed. Marge suggested renaming category Landscaping to Landscaping/Monument. Marge and Joanne suggested including \$15,000 for this category, \$3,000 for Trash and deducting this amount from Road Maintenance. Marge moved to approve the 2020-2021 budget package, Joanne seconded, all ayes. May 21 at 1:00 pm was set as the date for the public hearing. The Board thanked Steve for a thorough and concise presentation.
8. **Bylaws:** Ralph presented the draft revision to the Bylaws. Mike pointed out several typos which were corrected on the spot. Marge questioned the wording of the Contracts section. Upon review the Board discovered that a change had been made to NRS 322 since the draft was prepared. The draft was altered to reflect the new language and the draft was unanimously approved. Ralph will print a final and signed copy and forward to Joanne for the Seal and Secretary signature. Joanne will file and forward to Colin for posting on the web page.
9. **2020 Board positions:** The Board reviewed the status of Trustees. Ralph was the only filer for the 2020 election and will thus fill a second term. Marge's, Dick's and Mike's terms expire on December 31, 2022. Joanne's term expires in December 2020, and since no one else filed, there will be an open seat for the Board to fill. The Board will make an appointment after the November election. Preparation of minutes has been a challenge since the recordings of the meetings are not of sufficient quality. Ralph and Dick will research how to obtain quality recordings and present a transcript to the Secretary. Mike volunteered to work as secretary if needed.
10. **Snow removal and traction control:** Mike and Marge reviewed the discussions they have had with Buckeye regarding service problems. They indicated that Buckeye was very receptive and open during those discussions and that both equipment and personnel improvements had been made. The one issue still open is how to keep the sand dry so that it will not clog in the new spreader. They will continue discussions with Buckeye on this issue.

**11. Signage, wall and street maintenance:** Two street signs require replacement. Marge will seek assistance from Colin, who formerly ordered street signs for the GID.

Joanne was asked to get an estimate from Buckeye to repair the wall collapse on Gull Court. Ralph will research the respective responsibilities of the GID and the private property owners involved. This information will be presented at the next GID meeting for an action decision. Road maintenance has been deferred for several years pending a final County decision on replacing the water pipes. It is now clear that the pipes will be replaced over a three year period. The last phase will be the cul de sacs, most of which have cracks that require sealing. The Board asked that cost estimates be obtained for this sealing, since the pipe replacement is at least 2 ½ years away, and be brought to the next meeting for decision.

**12. Lighted Tree at Monument**

The lighted tree has been very well received, but will require restringing soon. After 3 years of service, about 1/3 of the lights are out, and tree growth threatens the integrity of the electrical cord. Restringing will cost in the neighborhood of \$8,000. Joanne was asked to investigate a higher grade of lighting that would last more than 3 years and also the possibility of stringing more loosely to allow more tree growth before the next restringing. Joanne will bring findings and cost to the next meeting for decision.

**13. Establishment of future meetings**

A meeting on May 21 is already required for the Budget Public Hearing. The Board decided no additional meetings need to be scheduled at this time.

**14. Adjournment:** The Marge moved to adjourn the meeting at 4:50pm; Joanne seconded, all ayes.