

**MINUTES OF MEETING - DRAFT**  
**CAVE ROCK ESTATES GENERAL IMPROVEMENT DISTRICT**  
**Thursday, November 10, 2022**  
**2:00 pm**  
**1317 Winding Way, Glenbrook, NV**

Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Cave Rock/Winding Way street sign, and at the Corner of Wren/Pheasant Lane and Winding Way.

1. **CALL TO ORDER:** Meeting called to order by Chairperson Ralph Miller at 2:13 pm
  
2. **ROLL CALL - Establish Quorum:** Ralph Miller, Marge Hauge, Dick Dernbach, and Michael Rooney  
Absent: Perry Muhr  
**GUESTS:** Karen Andrews and Steve McVicar, Accountants

**3. PUBLIC COMMENT -**

Ralph — Road Striping was not in conformance with the current County Code as a double line is required. Douglas County will discuss sharing costs if the CREGID is willing to use the double stripe.

Dick — could be an additional 30% cost to double the stripe. It is possible to be in compliance if the double lines are painted on the curves.

This will be further discussed.

Dick — asked the question related to a requested donation to the Fire Safety, as a donation from the CREGID may further support our area. Dick recommended \$1000.00 as a donation.

Mike — asked whether public agencies are allowed to make contributions. Steve McVicar will further review the legality of donations.

This will be further discussed.

Dick — Landscaping contract will be further discussed. Dick will follow-up with other contractors. It may be possible to reduce the maintenance schedule.

This will be further discussed.

Marge — remains concerned over the steep hillside near the water tank areas and dirt over the boulders. Marge is pursuing options for any sliding of the dirt. SNC should be contacted initially to resolve the problem, if it occurs.

Mike thanked Marge for her service. She has always taken her position on the Board very seriously with her phenomenal leadership and oversight. She will be an excellent mentor to the next Treasurer. Marge appreciates the comments.

Dick thanked Mike for his service.

**4. APPROVAL OF AGENDA:** Marge moved to approve the Agenda, Mike seconded, all ayes.

**5. APPROVAL OF MINUTES OF THE REGULAR MEETING ON SEPTEMBER 20, 2022**

Marge moved to approve the Minutes, with a second by Dick. All ayes.

**6. FINANCIAL REVIEW BY ACCOUNTANTS**

**a. Petition and Resolution for Exemption**

Since expenses are below \$300,000, this is allowed and recommended. The Engagement Letter was reviewed.

**b. Compilation Report and Financial Statements FYE June 30, 2022**

Steve McVicar reviewed the reports showing Fiscal Year through June 2022. Revenue is very close to the budget. \$159,186 for the roads was a large expenditure which will not be included in next year's budget.

**c. Financial Reports this fiscal year-to-date**

Balance Sheet as of November 10, 2022 was reviewed in detail. Income and expenditures were discussed. The current fund contains a very healthy unspent funds balance of \$29,000-\$30,000 to date. Other projects could be projected and planned for the future. The check register was reviewed and discussed. Marge noted that she is paying the utility bills on a quarterly basis.

Marge moved to accept the financials, including approval for Ralph to sign the statements and engagement letter. Dick seconded. All ayes.

**7. APPROVAL TO RENEW SNOW REMOVAL CONTRACT**

Mike asked whether Steve has seen a large increase in snow removal costs and fees. He noted that the fees have increased for other GIDs in the area. Steve noted that this is challenging. He noted that some GIDs have started collecting a "snow removal fee" from the owners to off-set the costs of new contracts. Mike noted the increase in the currently proposed contract is approximately 25%. On the other hand, it was noted that there are not other reliable contractors to turn to.

A motion was made by Marge to approve the Snow Removal Contract with a second by Dick. All ayes.

**8. ADJOURNMENT**

Marge moved to adjourn the meeting with a second by Dick. All ayes.

The meeting was adjourned at 2:55pm.

Respectfully submitted,

Ralph Miller, Chairperson  
Cave Rock Estates General Improvement District