

**MINUTES OF MEETING
CAVE ROCK ESTATES GENERAL IMPROVEMENT
DISTRICT**

Monday, December 16, 2024

10:00am

*This meeting of the Cave Rock Estates General Improvement District Board of Trustees was held on Monday, December 16, 2024 at 10:00am at 1317 Winding Way, Glenbrook NV 89413. The Zoom meeting Login was:
<https://us06web.zoom.us/j/89952341971?pwd=U7GyrlFtV6BxjlQuyTaWosVqwTkgv0.1>
Meeting ID: 899 5234 1971 Passcode: 535281 Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Cave Rock Drive street sign below the Villas, Cave Rock/Winding Way street sign, and at the Corner of Wren/Pheasant Lane and Winding Way. Electronic copies of the agenda can be found at <https://Notice.NV.gov> and <https://www.caverockgid.org>.*

1. **CALL TO ORDER:** Meeting called to order by Chairperson Ralph Miller at 10:35 am.
2. **ROLL CALL - Establish Quorum:** Ralph Miller, Norman Hauge, Dick Dernbach, Perry Muhr and Mark Holmlund

GUESTS: Marge Hauge and Mike Smart

3. **PUBLIC COMMENT** - None

4. APPROVAL OF AGENDA

Dick moved to approve the Agenda, Perry seconded. All ayes.

5. Approval of Minutes of Regular Meeting on November 4, 2024

The motion was made by Perry to approve the Minutes of the Regular Meeting on November 4, 2024, with a second by Dick. All ayes.

6. Discussion and approval of upcoming board member vacancy for 2025

Ralph Miller did not register for election so the Board must appoint a new member to a two year term. This appointment will begin January 1, 2025.

Norm nominated Ralph Miller for a two year term, with no second.

Perry nominated Mike Smart with a second by Dick for a two year term. All ayes.

**7. Discussion and Approval of Road Maintenance:
Retaining Walls**

Dick noted that there is no new information to report.

Drain Cleaning

Dick reported that the work and payment have been completed. Mark noted that he was satisfied with the work completed by GrayMar.

Road Runoff Mitigation

Dick reported that the temporary repair has been completed.

Entrance Gate

Dick spoke with three engineering firms with varied responses including non-interest, a very intensive and expensive process, and Eastern Sierra Engineering who has sent an electronic proposal which supports the Scope of Work. The proposal application would be completed as the first step. The financial commitment verification will be gathered by Dick when working with Eastern Sierra Engineering. The budget approval, not to exceed \$6,000, was previously approved by the Board.

Ralph suggested Dick contacts Eastern Sierra Engineering to verify the terms of payment. Dick was authorized by the Board to move forward after receiving assurances that the budget is not exceeded.

8. Grant Application Process

Chris LaCoss was contacted by Mark regarding the pursuit of grant funding. The process will require working with Megan Kelly, NTCD, to develop the grant proposal. The CREGID will be obligated to support the grant with a 25% match for the funding. Dick noted that, according to Megan Kelly, there are TRPA funds that could support the match funding. It was further clarified that this work would not address any retaining wall mitigation nor repair.

9. Entrance Tree Lighting

Perry noted that that no bids have been received. The monument lighting is now not functioning. Dick noted that the electrical issues could be addressed when the gate project is initiated. The wiring could be in question. Marge offered to contact an electrical company for a bid for the monument floodlight repair. She was authorized to make this contact on behalf of the Board. The issue of discussion of the lighting of the tree remains of interest to the residents and should be discussed in 2025. Ralph noted that he believes that lighting of the monument may be a more prudent financial commitment to provide safety for residents when turning onto Cave Rock Drive in the darkness. The high cost of the lighting of the tree may not be worth high cost that is anticipated. Marge noted that the lower limbs need to be trimmed so that the monument is more visible.

Public Comment

Mark recommended that the topic of the lighting of the monument and tree be added to the next meeting's agenda. January 15, 2025 at 1:00pm has been set for the next meeting.

Mark suggested a formal resolution to thank Ralph Miller for his decade of service to the CREGID. Ralph offered to assist the new Chairperson with acceptance of the responsibilities. The Board thanked Ralph for his service.

9. ADJOURNMENT

The motion was made by Dick to adjourn the meeting with a second by Perry. All ayes.
The meeting was adjourned at 11:07 am.

Respectfully submitted,

Dick Dernbach, Secretary
Cave Rock Estates General Improvement District