# MINUTES OF MEETING
# CAVE ROCK ESTATES GENERAL IMPROVEMENT DISTRICT
## May 25, 2021 at 1:00pm via electronic teleconference

*In accordance with Gov. Sisolak's emergency declaration and the recommendation of the Federal Coronavirus Task Force, this meeting of the Cave Rock Estates General Improvement District Board of Trustees was held electronically using Zoom on Tuesday, May 25, 2021 at 1:00 PM. Any member of the public was welcome to join the meeting using a computer, tablet or smartphone by going to* https://amherstcollege.zoom.us/j/92631095127?pwd=WlVlQ2t6ZTRyd0ZGejRCakNDMUZ1QT09 *Alternatively, others could dial in via phone to 669-900-6833 and, when requested, enter the Meeting ID: 926 3109 5127 and the Passcode: 12345*
*Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Cave Rock Drive street sign near the Villas, Cave Rock/Winding Way street sign, and at the Corner of Wren/Pheasant Lane and Winding Way.*

1. **CALL TO ORDER**: Meeting called to order by Chairperson Ralph Miller at 1:01pm via Zoom electronic conferencing.

2. **ROLL CALL - Establish Quorum**: Ralph Miller, Marge Hauge, Dick Dernbach, Joanne Zerg, Michael Rooney were present as confirmed by Joanne Zerg, Secretary.

**GUESTS:** Steve McVicar, CPA, and Karen Andrews

3. **PUBLIC COMMENT:** None

4. **APPROVAL OF AGENDA:** Joanne moved to approve the agenda, Mike seconded, all ayes.

5. **APPROVAL OF MINUTES of March 31, 2021:** Joanne moved to approve the minutes, Dick seconded, all ayes.

6. **FINANCIAL: Final 2021-2022 budget & financial reports to be signed & submitted to the state.**

Steve McVicar, CPA, and Karen Andrews presented via screen sharing. The Tentative Budget was approved by the Nevada Department of Taxation. The changes that were made were related to the erosion control and weed control for the coming fiscal year. Due to the current construction, the funds for these projects were moved into the budget category for roads.

Marge made a motion, with a second by Dick, to approve the Final Budget for Fiscal Year ending June 30, 2022 as presented, all ayes.

The Trustees' signatures will be placed on the Final Budget given permission by the Trustees during the meeting. Marge made the motion to authorize Karen to sign the documents on behalf of the Trustees, with a second by Joanne, all ayes.

The Balance Sheet as of April, 2021 was reviewed by the Trustees. The check register was reviewed, noting a correction needed on the header for the check register. Marge made the motion to approve the check register with an amended heading to reflect the timeframe from April 1, 2021 through May 25, 2021. The motion was seconded by Mike. All ayes.

**7. Discussion and possible action on new parking signage**

Ralph reviewed the current parking situation with the construction fencing in the hairpin turn parking area. Ralph considered using concrete barriers to further delineate the "no parking" areas. Marge supported red striping the road along the hairpin turn between the "no parking" signage. The Trustees have received estimates for the signage (approximately $1000) and installation ($2000-$2500). Additional signs were recommended by Marge to include a $500 fine which will add to the cost of the signage. Dick recommended the idea of purchasing some additional signs in the event of a need for replacement. Mike noted that the timing of the ordering, delivery and installation of the signagecould be subject to issues related to commodities. Ralph will further pursue the viability of installing "Park at Your Own Risk" signage in the area. These could be ordered at a later time.
The motion was made by Marge to approve a total of $5500 for the purchase of the signage and the installation, including needed repairs on current signage, in accordance with the proposals presented by Mike. Dick and Mike will be the committee to decide upon the vendors to be selected. The motion was seconded by Dick. All ayes.

**8. Discussion and possible action on "Trailhead" lighting and security**

Dick led the discussion which included a review of the need for lighting and security at the trailhead. it was noted that a tourist's car was vandalized and items stolen from the vehicle. The Trustees reviewed a recommended street light (19K lumens) solar-powered. This would be less bright than current street lights. The cost would be $1100-$1200. It can respond to motion with illumination through the night. The post may cost $800-$900 for a 20 foot galvanized pole, with a cement base for installation. This would cover the area during the night hours.
To allow surveillance during the daytime hours, a camera could be considered. The following issues were discussed including the monitoring of the many hours of video and questionable operation of the camera. There may be intelligent systems to consider, which would require a solar cell system to power this. A data plan would be necessary (subscription) along with a server to record the data.
Marge expressed a concern regarding enforcement by the Sheriff, given the information that may be collected by the camera. She expressed concern over liability that would be upon the CREGID. She does not believe that the GID should be involved in this venture.
Dick asked the Nevada Department of Transportation's IT personnel related to the GID's being able to join a current network. He awaits a response to date.
Dick does not support the concept of the GID's accepting the liability and surveillance for the camera, but would support the light's being installed.
The placement of the light could be placed on the inside right hand hairpin corner.

Mike noted his support for the installation of a light to act as a deterrent to those who may select the area for overnight parking. He suggested that the project be done incrementally, in conjunction with the signage project
Marge supported the concept of installing a motion light at Chukkar. Dick can further investigate the possibility of installing lighting in the future. Joanne supported the concept of a light along with a "gate" to disallow intrusion into the area.
Dick suggested adding signage which notes "Park at Your Own Risk" in the trailhead area. Ralph noted that "No Camping" signage is being considered for installation. Marge supported the concept of "Park at Your Own Risk" signage at the hairpin turn retaining wall. The lighting and camera discussion will continue following the signage installation and construction completion.

**9. Discussion and update on new water line work**
Joanne noted that due to the construction, the dumpster will be ordered on Thursday, May 27 to be placed at the end of Winding Way.
Ralph noted that there have been significant numbers of residents who have requested services by SNC. There have also been construction delays due to many factors.
The slurry coat will be put off until 2022, as the Fall is not the best time for slurry coating the roadways. Work will continue next summer to complete the hook ups to the individual homeowner properties. Dick noted that crack sealing may need to be done during the summer months, pending progress on the construction this summer since the slurry seal will not be done this year.
Dick reported that Douglas County representatives met with Ralph and Dick to formulate an agreement to evaluate the responsibility financially of Douglas County to repair the damage to roadway due to the construction to install the main water lines. Should this agreement be reached, it would need to be approved by the Commissioners at a public meeting which would obligate Douglas County to repair the roadway. Dick and Ralph will follow-up on the progress on this project.

**10. Establishment of Future Meetings**
A meeting will be scheduled in the future, as needed.

**11. Adjournment**
The motion was made to adjourn the meeting by Joanne with a second by Marge.
All ayes. The meeting was adjourned at 3:03pm.

Respectfully submitted,

Joanne Zerg, Secretary
Cave Rock Estates General Improvement District