

MINUTES OF MEETING
CAVE ROCK ESTATES GENERAL IMPROVEMENT DISTRICT
May 24, 2022
3:00pm via electronic teleconference

In accordance with Gov. Sisolak's emergency declaration and the recommendation of the Federal Coronavirus Task Force, this meeting of the Cave Rock Estates General Improvement District Board of Trustees was held electronically on Tuesday, May 24, 2022 at 2:00 PM. Any member of the public was welcome to join the meeting using a computer, tablet or smartphone by going to <https://amherstcollege.zoom.us/j/97053609153>. Copies of the agenda were posted at the following locations at least 3 business days prior to the meeting day: Cave Rock Drive street sign near the Villas, Cave Rock/Winding Way street sign, and at the Corner of Wren/Pheasant Lane and Winding Way.

- 1. CALL TO ORDER:** Meeting called to order by Chairperson Ralph Miller at 3:00pm via Zoom electronic conferencing.
- 2. ROLL CALL - Establish Quorum:** Ralph Miller, Marge Hauge, Dick Dernbach, Joanne Zerg, Michael Rooney

GUESTS: Steve McVicar, CPA and Karen Andrews, CPA
- 3. PUBLIC COMMENT** - None
- 4. APPROVAL OF AGENDA:** Joanne moved to approve the agenda, Marge seconded, all ayes.
- 5. APPROVAL OF MINUTES of Regular Meeting on April 5, 2022:** Marge moved to approve the minutes, Dick seconded, four ayes. Mike Rooney abstained, as he did not attend the meeting.
- 6. Financial: Final 2022-2023 budget & financial reports to be signed & submitted to the state:** Steve McVicar, CPA, presented the Final 2022-2023 budget & financial reports to be signed & submitted to the state. The Tentative Budget was previously approved and the Final Budget remains the same. The Balance Sheet was reviewed as of 5/19/2022. The Profit and Loss report is in line with the budgeted amounts, with an increase in snow removal for a total of \$46,000. The Check Register was reviewed by the Trustees. The motion to approve was made by Marge with a second by Dick, all ayes.
- 7. Updates on road crack sealing and striping:** Dick reported that it is expected to cost about \$18,000, with some possible increases due to costs of materials for the

crack sealing. He will be securing a bid for striping once the crack sealing is complete, which is estimated to be no more than \$2500. A contact will be made to Rick Robillard to determine whether the county will cover the cost of the striping.

Dick made the motion to approve the crack sealing bid not to exceed \$25,000 with a second by Marge. All ayes.

- 8. Neighborhood dumpster rental:** Dick reported that there is now a waiting list for the dumpster. It is not known when the dumpster will be arriving. Dick made the motion to approve the rental of the dumpster for about \$1500 per dumpster, and there may be two dumpsters needed. Joanne seconded the motion. All ayes.

Miscellaneous Discussion (No action)

Dick reported on the following issues:

1. Records retention - working with the state to ensure appropriate storage.
2. A settling pond near his home will be addressed and trees and junipers will be removed
3. On Robin Circle, several Mountain Mahogany will be removed and a herbicide put onto the trunks to ensure that they do not grow back.

Ralph reported not the following:

1. There are two positions that will need to be filled after June 2, 2022 when Joanne Zerg moves away from the district.

Joanne reported on a book that detailed the history of the current hiking trail access. Working together with the Washoe Indians may be the best contact to address this ongoing issue. Mike is willing to work together with the Trustees to develop a plan to address the area.

9. Establishment of Future Meetings - to be scheduled to appoint new Trustees

10. Adjournment

The motion was made to adjourn the meeting was made by Dick with a second by Joanne.

Four ayes. Marge had left the meeting prior to adjournment.

The meeting was adjourned at 3:43pm.

Respectfully submitted,

Joanne Zerg, Secretary
Cave Rock Estates General Improvement District